

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Tuesday, November 26, 2013 @ 5:30 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order
- II. Determination of Quorum
- III. Invocation
- IV. Public Comments
- V. Consideration and Action on Consent Agenda
  - A. Approval of Minutes
    - 1. October 28, 2013 Special Board Meeting
    - 2. November 14, 2013 Special Board Meeting
  - B. Approval and Authorization to Accept Grant Award(s)
    - 1. The "Mentor Connect Technical Assistance and Mentoring" grant from the Mentor Connect: A Leadership Development and Outreach Initiative for the NSF Advanced Technology in Education Program
    - 2. The "Plus 50 Encore Completion" grant from the American Association of Community Colleges
    - 3. Additional Grants Received/Pending Official Award
- VI. Consideration and Action on Committee Agenda Items
  - A. Education and Workforce Development Committee
    - 1. Review and Action as Necessary on Proposed Associates of Applied Science in Public Administration

## B. Finance and Human Resources Committee

1. Presentation on the Limited Tax Bonds, Series 2014
2. Approval of Timetable of Events for the Sale of the Limited Tax Bonds, Series 2014 and Authorize the President and Team to Proceed Based on Timetable of Events
3. Review and Action as Necessary on Selection Process for the Engagement of Underwriting Firm(s) for the Limited Tax Bonds, Series 2014
4. Review and Action as Necessary on the Engagement of Underwriting Firm(s) for the Limited Tax Bonds, Series 2014
5. Review and Action as Necessary on Award of Proposals, Purchases, and Renewals
  - 1) Interactive LCD Displays (Award)
  - 2) Mobile Storage Services (Award)
  - 3) Promotional Items for Student Outreach (Award)
  - 4) Promotional T-Shirts for Student Outreach (Award)
  - 5) Training Services (Contract)
  - 6) Audio Visual Equipment and Supplies (Purchase)
  - 7) Automotive Parts, Supplies and Equipment (Purchase)
  - 8) Computers and Laptops (Purchase)
  - 9) Computer Components, Peripherals, Lamps, Software and Supplies (Purchase)
  - 10) Database Licenses (Purchase)
  - 11) Overnight Delivery Services (Purchase)
  - 12) Planetarium (Purchase/Trade-In)
  - 13) Plumbing Parts and Supplies (Purchase)
  - 14) Shuttle Bus (Purchase)
  - 15) Testing Material (Purchase)
  - 16) Weather System, Hardware and Software (Purchase)
  - 17) Database License Maintenance Agreement (Renewal)
  - 18) Science Database Subscription (Renewal)
  - 19) Time Clock Maintenance Agreement (Renewal)
  - 20) Internet Service (Purchase)
6. Review and Action as Necessary on Proposed Policy #4230: Educational Activities Leave
7. Review and Action as Necessary to Delete Current and Replace Policy #4313: Family and Medical Leave
8. Review and Action as Necessary to Revise Policy #5350: Unrestricted Fund Balance
9. Review and Action as Necessary on Revision of GED Testing Fees for FY 2013-2014
10. Review and Action as Necessary on Non-Resident Tuition for FY 2014-2015

11. Review and Action as Necessary on Student Tuition and Fees Schedule for FY 2014-2015
12. Review and Action as Necessary on Employee Fees for FY 2014-2015
13. Review and Action as Necessary on Other (Non-Student/Non-Employee) Fees for FY 2014-2015
14. Review and Action as Necessary on Award of Compensation Study of Full Time Non-Faculty Employees
15. Review and Action as Necessary on Evaluation Criteria for Procurement of Products, Products and Services, and Services Only

C. Facilities Committee

1. Review and Action as Necessary on Substantial Completion of Hail Damage Repairs for Pecan Campus Buildings E and G
2. Review and Action as Necessary on Contracting Civil Engineering Design Services for Nursing and Allied Health Campus Parking Expansion
3. Review and Action as Necessary on Revised Evaluation Criteria for Construction Proposals
4. Review and Action as Necessary on Contracting Electrical Engineering Design Services for Pecan Campus and Pecan Plaza Computer Labs Improvements
5. Review and Action as Necessary on Rejection and Re-solicitation of Proposals for Electrical Improvements of the Pecan Campus Information Booth
6. Review and Action as Necessary on Contracting Construction Services for Pecan Campus Acoustic Upgrades for Cooper Center Conference Rooms
7. Review and Action as Necessary on Final Completion of the Pecan Campus Demarcation Relocation
8. Update on Status of Construction Projects

VII. Consideration and Action on Additional Items

- A. Approval of Resolution and Ballot Casting Votes for Members of the Hidalgo County Appraisal District Board of Directors for 2014 - 2015

## VIII. Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$10,000.00 - \$50,000.00  
Released Prior to Board Approval for October 2013
- B. Release of Checks for \$50,000.00 and Above  
Board of Trustees Approval Required for October 2013
- C. Release of Checks for \$50,000.00 and Above  
Released Prior to Board Approval (Policy 5610) for October 2013
- D. Release of Construction Fund Checks for October 2013
- E. Quarterly Investment Report for October 2013
- F. Summary of Revenue for October 2013
- G. Summary of State Appropriations Income for October 2013
- H. Summary of Property Tax Income for October 2013
- I. Summary of Expenditures by Classification for October 2013
- J. Summary of Expenditures by Function for October 2013
- K. Summary of Auxiliary Fund Revenues and Expenditures for October 2013
- L. Summary of Grant Revenues and Expenditures, October 2013
- M. Summary of Bid Solicitations
- N. Check Register for October 2013

## IX. Informational Items

- President's Report
- Board Committee Meeting Minutes:
  - November 14, 2013 Education and Workforce Development Committee
  - November 19, 2013 Facilities Committee
  - November 14, 2013 Finance and Human Resources Committee

X. Announcements

**A. Next Meetings:**

- Education and Workforce Development Committee Meeting, Thursday, December 12, 2013 at 3:00 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Facilities Committee Meeting, Thursday, Thursday, December 12, 2013 at 4:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Finance and Human Resources Committee Meeting, Thursday, December 12, 2013 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Work Session and Special Meeting of the Board of Trustees, Tuesday, December 17, 2013 at 5:00 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas
- Special Meeting of the Board of Trustees, Tuesday, December 17, 2013 at 5:30 p.m., Ann Richards Administration Building Board Room, Pecan Campus, McAllen, Texas

**B. Other Upcoming News:**

- Board Holiday Dinner, Tuesday, December 17, 2013 at 7:30 p.m., *El Divino*, 5001 North 10<sup>th</sup> Street, McAllen, Texas.

XI. Adjournment